

Minutes of the Meeting

The Parkwood Terrace Improvement Association, Inc.
May 5, 2025 | 6:30PM | BAKER, LA
Virtual Meeting (Zoom)

Meeting Details

Call to Order – Regular Meeting

The meeting was called to order by President Cynthia D. Miller at 6:36pm. Members Present: Cynthia D. Miller, Vallory Hills, Bridget Riley and Cherryl Montgomery. Not Present: Gloria Johnson, Tasha Elbert-McClain, Eddie Young, and Deborah Anderson.

Invocation – Kathy Nichols Michael

Approval of Agenda

It was moved by Bridget Riley to approve the Agenda. Seconded by Rose Cusic.

Motion Passed.

Approval of Minutes: April 7, 2025

Meeting minutes were distributed via email prior to the meeting. No modifications were submitted.

It was moved by Rose Cusic to accept the Minutes from April 7, 2025. Seconded by Bridget Riley.

Motion Passed.

Agenda Items for Discussion/Action

Correspondence – Vallory Hills

No Correspondence

Old Business

1. Juneteenth Activities – Cynthia D. Miller

President Miller reminded everyone to RSVP their attendance at Juneteenth Activities with their Street Captain, and to order your T-Shirt from Bridget.

New Business

1. Volunteers to Maintain Neighbors Lawns– Cynthia D. Miller

Several neighbors have asked to have their bushes trimmed or crepe myrtles cut back. If you'd like to volunteer your services contact President Miller or Vallory.

2. PTIA Officers, Committees & Street Captains - Cynthia D. Miller

President Miller thanked all Officers, Committee Members, and Street Captains for their service to our community. She encouraged all to make an effort to attend scheduled meetings. If for some reason persons cannot fulfill their duties contact President Miller.

3. PTIA Budget Planning FY 2025-26 – Cynthia D. Miller

A Budget Planning meeting for the E-Board is scheduled for Monday, June 9, 2025 at 6:30 pm via Zoom. The FY Budget for 2025-2026 will be presented to the full PTIA for approval at the July 7th meeting.

4. **PTIA Meeting Calendar FY 2025-26** – Cynthia D. Miller

*June	9 (FY 2025-26)
July	7-2025
October	6
November	3
January	5-2026
February	2
April	6
May	4
*June	8 (FY 2026-27)
*Budget Planning	

5. **Annual Dues Letters** – Vallory Hills

Annual dues letters were mailed on Friday, May 2. Options to pay: 1)Website, 2)Zelle, 3)Cash, 4)Check, or 5)Money Order.

6. **Crime Prevention** – Jerri Booker

Harry Horton stated that the Bylaws are being reviewed by the attorney.

7. **Committee Reports**

a. **Financial Report** – Bridget Riley

It was moved by Harry Horton to accept the Financial Report. Seconded by Dr. Charles Vincent.
[Motion Passed.](#)

b. **ACC/Compliance** – Eddie Young / Vallory S. Hills

Residents were reminded that Neighborhood Canvassing will begin Tuesday, May 6, weather permitting.

c. **Hospitality** – Elouise Thomas

Vallory Hills reported that Elouise Thomas received a “thank you” note card from Mrs. Prince Armstrong on the passing of her husband Dr. Willie Clifford Armstrong. Elouise contacted our new neighbor Tandra Allen and hand delivered a [Homeowner Information Form](#).

d. **Newsletter/Website** – Vallory S. Hills

The Pipeline Summer Edition will feature “Calling all Grads.” It will also spotlight Educators in our neighborhood. Emails will go out asking for information. Nominate yourself or someone else.

The Website was launched this past Saturday, May 3, 2025. Our domain is **ptiabaker.org**. If we do not have your email in our database you cannot log in. Thanks to Harry Horton’s and Eddie Young’s suggestions, all telephone numbers found at the Website automatically connect to that phone number.

e. **Street Captains** – Vallory S. Hills

Street Captains continue to send out information regarding meetings and events. Mid-May Street Captains will send a list of RSVPs for Juneteenth Celebration to Vallory.

8. State of Baker Reports (District #1)a. Councilman, Dr. Charles Vincent

- City Council Meetings are held every 2nd Tuesday of the month at 6:00 pm./City Hall.
- No updates on the turning lanes entering and exiting BREC Park from Highway 19.

b. Baker School Board Member, Linda B. Perkins

No Report.

9. Announcements

- Neighbor, Kenny Ricard, Mosquito Control Technician, stated that our properties can be sprayed at no cost to us. This service is paid through our property taxes. Call 225-356-3297.

10. Other (None)**Next Meeting Date: July 7, 2025****Adjournment:**

Meeting adjourned at 7:10pm

PTIA FINANCES**CHECKING ACCOUNT BALANCE**

Chase (with use of Zelle)

BEGINNING April 7, 2025 BALANCE	Income	\$ 3,526.87	ENDING May 3, 2025 BALANCE	Total monthly income Available	\$50.00
	Extra income			Expenses	\$2,226.57
	Total income	\$ 3,526.87		Total income	\$1,350.30
Disbursements	Date	Actual	Disbursements	Date	Actual
Zelled ELOUISE THOMAS Sympathy	4/7/2025	\$40.00	Zoom fee	4/21/2025	\$17.50
Zelled Shaver's Lawn service	4/8/2025	\$264.07	Baker Utilities	4/28/2025	\$10.00
Zelled ELOUISE THOMAS Sympathy	4/4/2025	\$25.00	Monthly fee	4/30/2025	\$20.00
Website check #3009	4/17/2025	\$1,850.00			
Subtotal		\$2,179.07	Subtotal		\$47.50
Membership Dues	Cleared	Actual	Membership Dues	Cleared	Actual
Check Deposited			Cash deposited	4/14/25	\$ 50.00
Saving Account		Actual			
Dividend		\$14,751.51			
Subtotal		\$14,751.51			